

5 Steps of the Writing Process

Step	Description	Strategies
Prewrite	The writer thinks about the subject. He determines the general purpose, audience and appropriate format. The writer selects a topic and organizes his thoughts before he begins to write.	Drawing Talking Brainstorming Graphic organizers Research Semantic webs Listing Using a variety of resources for ideas Outlining
Draft or Write	The process of putting ideas down on paper. The focus is on content not mechanics.	Taking notes Playing with ideas Expanding an outline Organizing thoughts into paragraphs
Revise	The process of refining the piece of writing. The writer clarifies his writing. He adds to, reorganizes or eliminates portions of the piece. The writer shares his work and gets input from others.	Peer editing Read aloud Conferencing Mediative Questions Paraphrasing Rest & revisit
Edit	Mechanical, grammatical and spelling errors are fixed in the writing piece.	Read aloud Use a cover sheet and view line-by-line Editing checklists Get feedback from others
Polish & Publish	The writing piece is prepared in final form. The writer shares his writing with others.	Submit to NB For other writing: Read aloud Read to a group Display Print Publish on the Web